

**KERALA STATE ELECTRONIC DEVELOPMENT
CORPORATION LIMITED**

Keltron House Vellayambalam Thiruvananthapuram - 695033

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EOI Invitation

For

Technology Partner

**Supply, Installation, Testing, Commissioning and Maintenance for five years of
Attendance Management System and Bio-metric/ RFID based Access Control
System including training**

EOI No: KSEDC/KMO/Chennai/AMS & AC/01 Dated 20/04/2018

Important deadline for bidders

EOI Submission: -- 04.05.2018 at 4.00 pm

Keltron Marketing Office-Chennai,

86, Chamiers Road, Chennai – 600 018

PART A

**INFORMATION TO BE FILLED IN BY RESPECTIVE SBU /
MARKETING OFFICES**

**EXPRESSION OF INTEREST FOR SELECTING “TECHNOLOGY PARTNERS” FOR
Supply, Installation, Testing, Commissioning and Maintenance for five years of
Attendance Management System and Bio-metric/ RFID based Access Control System
including training**

1. BACKGROUND

The KELTRON group companies comprise of the holding company the Kerala State Electronics Development Corporation Limited (KSEDC LTD.), two subsidiaries and seven Marketing Offices (KMOs), located at Ahmedabad, Bengaluru, Kolkata, Chennai, Delhi, Hyderabad and Mumbai. KELTRON is the first State Electronics Development Corporation in India, fully owned by the Government of Kerala. KELTRON is incorporated on 29th September 1972 under Companies Act, 1956 with its registered office at Keltron House, Vellayambalam, Trivandrum – 695 033. KELTRON is the Total Solution Provider for the Government of Kerala.

Today, KELTRON products/ projects remain as icons of technology brought to benefit the people. As diverse as its products and their uses are, they are unified by its pivotal strength as a solutions provider. It is this philosophy that has made KELTRON a vital contributor to the changing needs of the world and the community to which it belongs to, during the last 42 years.

Continuing in its quest to bring the benefits of frontier technology to its customers, KELTRON has forged strategic alliances with world leaders in the trade. Its focus today is in adapting technology to fulfil the needs of its customers with a renewal mission to emerge as a provider of better solutions for the future. KELTRON’s major products are Electronic Components, Security and Surveillance Systems, Strategic Electronics, Intelligent Transportation systems, Automatic Traffic Regulating System, Power Electronics, Information Technology Solutions, Process Automation Systems, Project Consulting etc.

KELTRON’s strategic vision is to become a world-class, growth-oriented electronics corporation specialised in providing quality, market-focused products, services and cost-effective system

solutions to a large clientele. Company aims to achieve a turnover level of Rs.1000 Crores within the next 5 years.

2. PROJECT

KELTRON is in the process of augmenting its business domain to include **Supply, Installation, Testing, Commissioning and Maintenance for five years of Attendance Management System and Bio-metric/ RFID based Access Control System including training** herein after called “Solution” and is looking for a suitable “Technology Partner herein after called TP” who has got expertise and experience in designing and/or in providing Technology Support, manufacturing, supply, testing, installation & commissioning in the above solution.

3. OBJECTIVE:

KELTRON proposes to appoint a TP with proven professional track record and experience in above solution. With this Request for Qualification through Competitive Bidding, KELTRON seeks Expression of Interest (“EOI”) from interested Parties (“Bidders”) to work as TP to perform the indicative Scope of Work illustrated under Section 4 (Scope of work) of the EOI document.

The EOI document can be downloaded from the website at www.keltron.org

4. SCOPE OF WORK

KELTRON intends to **Supply, Install, Test, Commission and Maintain for five years of Attendance Management System and Bio-metric/ RFID based Access Control System including training** for our various customers spread across India.

Keltron invites Expression Of Interest (EOI) for **Supply, Installation, Testing, Commissioning and Maintenance for five years of Attendance Management System and Bio-metric/ RFID based Access Control System**

Important Note:

This is purely an EOI. The bidders shall not mention commercials anywhere in your documents.

The successful bidder has to bear tender processing fee, EMD, security deposit, performance guarantee etc., while bidding along with KELTRON/Winning the contract to/from any of our customers anywhere in India for the aforementioned solution.

4.1 Project Objectives:

Supply, Installation, Testing, Commissioning and Maintenance for five years of Attendance Management System and Bio-metric/ RFID based Access Control System with necessary accessories, cabling, networking etc. Trenching work shall be carried out (**if required**) as follows:

Horizontal Directional drilling is preferred.

- If Horizontal Directional drilling of roads cannot be done in some areas, Manual cutting option is to be used as per requirement.
- If Both Horizontal Directional drilling & Manual drilling is difficult, the firm should use Poles and GI pipes for laying the Fiber Optic Cables/Analog cables with markers.
- If Readers are to be mounted on Poles in some places, poles are to be used as per the design provided by the customer.

To set up command and control centre with necessary software, video wall/LED monitors, servers, network switches etc. with adequate backup.

The firm should also undertake civil works like painting, flooring, false ceiling, electrification etc. and provide necessary furniture for setting up command and control centre.

4.2 Impart training to Keltron staff (as applicable)

1. On the project/modules/ solutions.
2. Test and QC procedures: Formulation of Test Procedure for inward inspection, in-process quality control and final product testing & acceptance.
3. Installation and Commissioning.
4. After Sales / Maintenance Support.

4.3 As part of Project Implementation Cycle to provide documents: (as applicable)

1. Site / Requirement study

2. Bill of materials
3. Project costing
4. Vendor development support
5. Die & tools development support
6. Type approvals & certification support

4.4 Post Project Implementation Support: (as applicable)

1. Successful Implementation with appropriate approved Test Procedures
2. Continued support to successful running of the project
3. Upgrades if necessary
4. Seamless integration with other systems through “various means”

5. EOI PREPARATION

1. Bidders shall provide the solution, in its entirety to Keltron.
2. Bidder shall submit the EOI in the application form provided as “Form-B”.
3. Bidder shall submit the EOI along with a covering letter as per “Form-A”.
4. Bidder shall submit the EOI in sealed envelope with “EXPRESSION OF INTEREST FOR “TECHNOLOGY PARTNER” written on top, containing one (1) hard copy in original along with the entire required Appendix in the order provided in the table of enclosures.
5. Bidder shall note that it shall submit the duly filled EOI format and covering letter as mentioned above along with all the supporting documents in hard copy form as well in soft copy form on a CD.
6. The EOI should reach Keltron Marketing Office - Chennai, 86, Chamiers Road, Chennai – 600 018 on or before 04.05.2018.
7. KELTRON will not be responsible for or accept as a valid reason any postal delay or non-receipt/non-delivery of the EOI.
8. Any deviation from the prescribed format mentioned in the exhibits will make the bid liable for rejection. Bids incomplete in any respect or not providing adequate information will also be ground for rejection.
9. If the Bidder conceals any material information or makes a wrong statement or misrepresents facts or makes a misleading statement in the EOI, in any manner whatsoever, in order to create circumstances for the acceptance of its EOI, KELTRON reserves the right to reject such EOI. KELTRON shall have no liability to any person for excluding or rejecting any such bid.
10. KELTRON reserves the right to accept or reject any EOI or to annul the bidding process and reject all EOIs at any time, without assigning any reasons thereof and KELTRON shall not entertain any claim whatsoever on this account. The Bidder shall have no claim on KELTRON in case his EOI is rejected or the bidding process is annulled.
11. Participants requiring any clarification on the EOI may notify KELTRON in writing or by e-mail to the ID kelmad@vsnl.com

12. KELTRON shall endeavour to respond to the questions raised or clarifications sought by the Participants. However, KELTRON reserves the right not to respond to any question or provide any clarification, in its sole discretion, and nothing in this Clause shall be taken or read as compelling or requiring KELTRON to respond to any question or to provide any clarification.
13. KELTRON may also on its own motion, if deemed necessary, issue interpretations and clarifications to all Participants. All clarifications and interpretations issued by KELTRON shall be deemed to be part of the EOI. Verbal clarifications and information given by KELTRON or its employees or representatives shall not in any way or manner be binding on KELTRON.

6. ELIGIBILITY CRITERIA

1. Bidder should be an Indian Company registered under Companies Act 1956.
2. Bidder should not have been debarred / black listed by any Government, Semi-Government organizations in India, Public Sector Undertakings of the Centre or State Governments.
3. Registered as a company for IT/Security related business.
4. The Bidder should have possession of source code for Firmware (as is applicable) and should have the capability to modify and incorporate changes.
5. The Bidder should have the competency for the mentioned Implementing the solution and should have a panel of expert in the roll.
6. If the Bidder is not a manufacturer (only a technology provider) it should have an authentic undertaking from the corresponding OEM/OEMs - either Indian or foreign.

7. EVALUATION of EOI

1. The SBU/KMOs will constitute an Evaluation Committee to evaluate the responses of the Participants as per the Evaluation Methodology.

The Evaluation Committee constituted shall evaluate the responses to the EOI and all supporting documents & documentary evidence. Inability to submit requisite supporting documents or documentary evidence, may lead to rejection of the EOI response. The Committee may seek additional documents as it deems necessary, at its discretion.

2. EOI evaluation will be carried out considering the information furnished by Bidders as prescribed under covering letter and Application form for EOI. The Bidder must fulfil the minimum qualification requirements as mentioned in Section -6 (Eligibility Criteria) KELTRON intends to conduct the bidding process for the selection of the TP based on a Competitive Two Stage Bidding Process-
 - a) In the first stage, KELTRON intends to qualify bidders who meet the Qualification Requirements detailed in Section -6 (Eligibility criteria) of this Expression of Interest (“EOI”) and declare them as Qualified Bidders and
 - b) In the second stage, Qualified Bidders will be called for a detailed presentation for evaluating their technical capability, product quality, QA procedure, etc.
 - c) Each of the responses shall be evaluated to validate compliance of the Participant according to the processes and approach to enable partnership, presentation and demonstration.
 - d) KELTRON will intimate the outcome of the EOI evaluation in due course. The decision of KELTRON in this regard shall be final and binding on all bidders. After identification of the successful Bidder, KELTRON intends to execute an Agreement/SLA with the successful Bidder, thus concluding the process of appointing a TP.
3. Notwithstanding anything stated above, KELTRON reserves the right to assess Bidder’s capability and capacity to perform along with quality of execution by the bidder based on field visit and feedback, in the overall interest of KELTRON.
4. The decision of the Evaluation Committee in the evaluation of responses to the Expression of Interest shall be final. No correspondence will be entertained outside the evaluation process of the Committee.

The Evaluation Committee reserves the right to reject any or all responses.

8. OWNERSHIP OF THE EOI

The bidder shall submit all the documents given in Form C.

- 8.1 Without affecting any intellectual property rights, which may exist in a response to this EOI, all responses submitted will become the property of KELTRON. Without limiting this section, KELTRON reserves the right to copy and

reproduce, for KELTRON's own internal use, responses for the purposes of evaluation, clarification, negotiation and/or contract execution and anything else related to these purposes. In addition, the KELTRON will retain copies (soft and hard) of all responses, evaluation, negotiation or such other materials as are required for the discharge of its legal obligations and in order to efficiently and effectively manage any contract entered into with a Bidder.

8.2 KELTRON reserves the right to change, modify, add, alter the EOI document or cancel the bidding process without assigning any reasons thereof, at any time during the bidding process. The bidding process shall end with signing of the Agreements. Any such change shall be notified in Keltron web site.

8.3 Notwithstanding anything stated above, KELTRON shall not be responsible or liable for non receipt of any such change/notice by bidder. The bidder or any third party shall not object to such changes/modifications/ additions/ alterations explicitly or implicitly. Any such objection by the bidder shall make the bidder's proposal (at EOI stage, RFP stage and/or financial proposal Evaluation stage) liable for rejection by KELTRON. Further objection by any third party shall be construed as infringement on confidentiality and privileged rights of KELTRON with respect to this document.

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